

CARROLL COUNTY BOARD MEETING

Small Courtroom, Courthouse

December 5, 2024 4:00 p.m.

*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the November 21st Meeting Minutes & December 2nd Organizational Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**
- 4. Approval of Transfers – Circuit Clerk for Deputy Clerk’s Salaries**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

Highway

- 1. Monthly Report**

Health Department

Probation

Sheriff

- 1. Correction Officer Position Vacancy**

States Attorney

Transit

Treasurer

Zoning/ZBA

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt

Business Employment Skills Team/Workforce – Mr. Flikkema

Community Mental Health Board – Mrs. Bickelhaupt

Emergency Telephone System Board

Health Board – Mr. Iske

Hotel/Motel - Ms. Jacobs

Jo Daviess Carroll Co. Joint Action Solid Waste Agcy – Mr. Flikkema

LRA – Ms. Jacobs

NWILED – Ms. Jacobs

Senior Services Board – Mr. Soldat

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mrs. Bickelhaupt

Veterans Assistance Commission – Ms. Jacobs

Whiteside/Carroll & Jo/Carroll Enterprise Zones

Committee Reports

Ad Hoc Inmate Housing Committee – Mr. Iske

Ad Hoc Transit Garage Committee – Mr. Flikkema

Business

- 1. Health Insurance – John Bickelhaupt**
- 2. Approval of Chadwick Lions Club Raffle License Application**
- 3. Approval of the Joint Funding Agreement for constructing Section 19-06126-00-BR Big Cut Road Bridge over BNSF.**
- 4. Approval of the Resolution with County Bridge Aid Funds in the amount of \$778,000.00 for the construction of Section 19-06126-00-BR Big Cut Road Bridge over BNSF.**
- 5. Approval of the design contract with Willet, Hofmann and Associates for structure 008-3912 piling repairs in the amount of \$11,501.00**
- 6. Approval of the Resolution for Maintenance under the Illinois Highway Code Section 25-00000-00-GM in the amount of \$663,800.00.**
- 7. Approval of the Resolution Appropriating Funds for the Payment of the County Engineer's Salary Section 25-00000-00-CS from MFT Funds in the amount of \$127,308.00**

Executive Session

Chair Report / Administrator Report

Appointments

Adjournment

Next Meeting – County Board Meeting December 19th – 9:30 a.m.

ORGANIZATIONAL MEETING
DECEMBER 2, 2024
LARGE COURTROOM, CARROLL COUNTY COURTHOUSE
2 P.M.

The meeting was called to order by County Clerk Amy R. Buss at 2 p.m.

Pledge of Allegiance was led by County Board Member Susan Jacobs.

Judge Jerry Kane administered the Oath of Office to Mr. David Soldat, Mrs. Julie Bickelhaupt, Mr. Kevin Barnes and Mr. Christopher Flikkema. Newly elected Board Member, Mrs. Melinda Appel, will be sworn in before the next board meeting.

Roll call shows Mr. Preston, Ms. Jacobs, Mr. Flikkema, Mr. Iske, Mrs. Bickelhaupt, Mr. Soldat, and Mr. Barnes. Mr. Vandermyde and Mrs. Appel were absent.

County Clerk Buss asked for a motion for nomination for Chair of the County Board. Motion by Ms. Jacobs to nominate Mrs. Bickelhaupt. County Clerk Buss asked if they were any more nominations. Mr. Flikkema made a motion to nominate Mr. Iske. Roll call shows Mrs. Bickelhaupt, Mr. Barnes, Ms. Jacobs, Mr. Preston, Mr. Soldat voting for Mrs. Bickelhaupt for Chair and Mr. Iske and Mr. Flikkema voting for Mr. Iske for Chair. Mrs. Bickelhaupt was elected Chair with five of the seven votes. Motion carried.

County Clerk Buss turned the meeting over to Chair Bickelhaupt.

Chair Bickelhaupt asked for a motion for nomination for Vice Chair of the County Board. Motion by Mr. Soldat to nominate Mr. Iske for Vice Chair. Chair Bickelhaupt asked if there were any more nominations which there were none. Roll call shows Mrs. Bickelhaupt, Mr. Iske, Mr. Barnes, Mr. Flikkema, Ms. Jacobs, Mr. Preston and Mr. Soldat voting aye. Motion carried.

Chair Bickelhaupt presented for discussion for Approval of dates, times and locations of County Board Meetings. There was input from the County Board Members and the Department Heads. Ms. Jacobs made a motion for Board meetings to be on the first and third Thursday of each month in the Small Courtroom of the Courthouse with the first meeting of the month being at 4:00 p.m. and the second meeting of the month being at 9:30 a.m. This schedule will be from December 2024 thru November 2025. Mr. Soldat seconded this motion. Roll call shows Ms. Jacobs, Mr. Soldat, Mr. Barnes, Mrs. Bickelhaupt, Mr. Flikkema and Mr. Iske voting aye, Mr. Preston voted nay. Motion carried.

Chair Bickelhaupt announced the next County Board meeting will be this Thursday, December 5th at 4 p.m. in the Small Courtroom.

Motion by Mr. Flikkema, second by Ms. Jacobs to adjourn at 2:25 p.m.

Submitted by County Clerk Amy R Buss

Selection Criteria: Vendor =
Bank =

Bills Paid in Vacation

Batch = STATEFIRE
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
1680	THE OFFICE OF THE STATE FIRE MARSHAL		01101005003	REPAIRS & MAINTENANCE	\$225.00
	5125148858	11/22/2024	SHERIFF / COURTHOUSE		
				Subtotal for Department: 01 :	\$225.00
				Total for Fund: 011 :	\$225.00

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 11/26/2024
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640875	HD SUPPLY		01101005003	REPAIRS & MAINTENANCE	\$182.46
	834671976	11/26/2024	SHERIFF		
640874	R.P. LUMBER		01101005003	REPAIRS & MAINTENANCE	\$19.98
	3112509	11/26/2024	SHERIFF		
Subtotal for Department: 01 :					\$202.44
Total for Fund: 011 :					\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
640684	STOREY-KENWORTHY		01113005323	PRINTING & SUPPLIES	\$46.17
	PINV1217761	11/26/2024	CO CLERK		
Subtotal for Department: 13 :					\$46.17
Total for Fund: 011 :					\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	17	ZONING			
1464	CARDMEMBER SERVICES		01117005323	PRINTING & SUPPLIES	\$105.24
	BUCKNER_DEC24	11/26/2024	JAICEE BUCKNER		
Subtotal for Department: 17 :					\$105.24
Total for Fund: 011 :					\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	20	COUNTY SHERRIFF				
2255	CLARK CARROLL INSURANCE AGENCY			01120005323	OFFICE SUPPLIES	\$59.88
	202300221		11/26/2024	TORI SCHOENHAAR BOND		
640316	KALEEL'S CLOTHING & PRINTING			01120006046	UNIFORMS	\$159.00
	19723		11/26/2024	SHERIFF		
2985	KIMBERLY MOBLEY			01120006048	TRAINING FEES	\$182.93
	NOVEMBER 2024		11/26/2024	SHERIFF / TRANING		
3894	SECRETARY OF STATE			01120005323	OFFICE SUPPLIES	\$15.00
	SCHOENHAAR BOND 2024		11/26/2024	TOR SCHOENHAAR		
					Subtotal for Department: 20 :	\$416.81
					Total for Fund: 011 :	\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	22	EMERGENCY SERVICES			
1464	CARDMEMBER SERVICES		01122005314	PART-TIME WAGES	\$74.00
	KLINEFELTER_DEC2024_V2	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122005314	PART-TIME WAGES	\$38.00
	KLINEFELTER_DEC2024_V2	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122005198	PT & TRAINING	\$1,265.60
	KLINEFELTER_DEC2024_V2	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122007051	NEW EQUIPMENT & MAINTENAN	\$511.42
	KLINEFELTER_DEC2024	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122005323	PRINTING & SUPPLIES	\$1,276.94
	KLINEFELTER_DEC2024	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122005198	PT & TRAINING	\$148.04
	KLINEFELTER_DEC2024	11/26/2024	JAMES KLINEFELTER		
1464	CARDMEMBER SERVICES		01122007051	NEW EQUIPMENT & MAINTENAN	\$429.40
	KLINEFELTER_DEC2024_V2	11/26/2024	JAMES KLINEFELTER		
640502	JAMES KLINEFELTER		01122007055	CELL PHONE	\$598.73
	11.26.24	11/26/2024	EMA / REIMBURSECELL PHONE		
Subtotal for Department: 22 :					\$4,342.13
Total for Fund: 011 :					\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	26	STATES ATTORNEY		
1464	CARDMEMBER SERVICES	01126005014	EDUCATION	\$49.00
	KANEY_DEC2024	11/26/2024	AARON KANEY	
1464	CARDMEMBER SERVICES	01126005010	DUES	\$385.00
	KANEY_DEC2024	11/26/2024	AARON KANEY	
1464	CARDMEMBER SERVICES	01126005323	PRINTING & SUPPLIES	\$638.40
	KANEY_DEC2024	11/26/2024	AARON KANEY	
1464	CARDMEMBER SERVICES	01126005323	PRINTING & SUPPLIES	\$85.98
	KANEY_DEC2024	11/26/2024	AARON KANEY	
2264	INKY PRINTERS	01126005323	PRINTING & SUPPLIES	\$141.00
	51709	11/26/2024	STATES ATTY	
640316	KALEEL'S CLOTHING & PRINTING	01126005323	PRINTING & SUPPLIES	\$85.00
	11.21.24	11/26/2024	STATES ATTY	
640941	MONROE COUNTY SHERIFF	01126005341	OTHER EXPENDITURES	\$75.00
	IN202401045	11/26/2024	STATES ATTY	
4192	STERLING BUSINESS EQUIP. CENT.	01126005323	PRINTING & SUPPLIES	\$92.13
	INV621811	11/26/2024	STATES ATTY	
Subtotal for Department: 26 :				\$1,551.51
Total for Fund: 011 :				\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	27	CIRCUIT CLERK			
1464	CARDMEMBER SERVICES		01127005012	TRAVEL	\$246.40
	HIHER_DEC2024	11/26/2024	PATTY HIHER		
640133	PATRICIA HIHER		01127005012	TRAVEL	\$36.45
	NOVEMBER 2024	11/26/2024	IACO CONERENCE		
3565	PEARSON		01127005323	PRINTING & SUPPLIES	\$15.00
	S517692	11/26/2024	CIRCUIT CLERK		
Subtotal for Department: 27 :					\$297.85
Total for Fund: 011 :					\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	28	COURT EXPENSES - JUDGES				
640740	MARY ELLEN DOUGLASS			01128005341	OTHER EXPENDITURES	\$124.00
	400-15-1505 CC	11/26/2024		JUDGE / CASE NO. 23 CF 77		
3540	QUILL CORPORATION			01128005323	PRINTING & SUPPLIES-BOOKS/P	\$50.55
	41330478	11/26/2024		JUDGE		
					Subtotal for Department: 28 :	\$174.55
					Total for Fund: 011 :	\$7,136.70

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	023	COUNTY RECORDER FEES				
Dept:	00	NonDepartmental				
1660	FIDLAR TECHNOLOGIES			02300005181	ONLINE EXPENSES	\$927.60
	0238102-IN			11/26/2024	LAREDO OCT 2024	
					Subtotal for Department: 00 :	\$927.60
					Total for Fund: 023 :	\$927.60

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	039	CO TREAS TAX SALE AUT			
Dept:	00	NonDepartmental			
2960	MIRROR DEMOCRAT		03900005200	AUTOMATION EQUIPMENT	\$905.00
	TREASUER_10.31.24	11/26/2024	TREASURER		
Subtotal for Department: 00 :					\$905.00
Total for Fund: 039 :					\$905.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	040	COUNTY MOTEL/HOTEL TAX FUND			
Dept:	00	NonDepartmental			
640940	COMMUNITY GROWTH GROUP OF SHANNON	04000005154	TOURISM/PROMOTIONS		\$250.00
	TINSELTOWN2024	11/26/2024	HOTEL-MOTEL / DONATION		
Subtotal for Department: 00 :					\$250.00
Total for Fund: 040 :					\$250.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
741	CARROLL COUNTY HEALTH DEPT		05400005323	PRINTING, SUPPLIES & POSTAG	\$54.06
	PETTY CASH OCT-NOV24	11/26/2024	HEALTH DEPT		
54032	HEMOCUE AMERICA/RADIOMETER AMERICA		05400005396	MEDICAL SUPPLIES & COMMODI	\$312.00
	3431539	11/26/2024	HEALTH DEPT		
2614	LEAF		05400005344	CONTRACTUAL	\$162.93
	17414967	11/26/2024	HEALTH DEPT		
54018	STEPHENSON COUNTY HEALTH DEPART.		05400005382	MANAGEMENT CONTRACT	\$2,043.40
	NOVEMBER 2024	11/26/2024	HEALTH DEPT / ADMIN CONTRACT PAYMENT		
Subtotal for Department: 00 :					\$2,572.39
Total for Fund: 054 :					\$2,572.39

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	074	TRANSPORTATION GRANT			
Dept:	00	NonDepartmental			
640846	MARY MASZK		07400005323	PRINTING, SUPPLIES & POSTAG	\$297.79
	NOV 2024 REIMBURSE	11/26/2024	PCOM / OFFICE SUPPLIES		
640846	MARY MASZK		07400005012	TRAVEL	\$11.95
	11.21.24	11/26/2024	PCOM / REGIOIN I MEETING		
Subtotal for Department: 00 :					\$309.74
Total for Fund: 074 :					\$309.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	087	PUBLIC DEFENDER SAFETY ACT			
Dept:	00	NonDepartmental			
524	BRADEN COUNSELING CENTER		08700005510	DISBURSEMENTS	\$1,000.00
	CC07122024	11/26/2024	STATE'S ATTY		
524	BRADEN COUNSELING CENTER		08700005510	DISBURSEMENTS	\$1,000.00
	CC08302024	11/26/2024	STATE'S ATTY		
Subtotal for Department: 00 :					\$2,000.00
Total for Fund: 087 :					\$2,000.00

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 11/26/2024
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
4576	UNITED STATES POSTAL SERVICE		01113005323	PRINTING & SUPPLIES	\$1,000.00
	11.26.24	11/26/2024	CO CLERK / TREASURER		
Subtotal for Department: 13 :					\$1,000.00
Total for Fund: 011 :					\$1,000.00

Selection Criteria: Vendor =
Bank =

Batch = BONDS
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	08	BONDS - COUNTY OFFICERS			
3894	SECRETARY OF STATE		01108005328	BONDS FOR COUNTY OFFICERS	\$2.00
	KANEY BOND 2024	11/27/2024	STATES ATTORNEY		
3894	SECRETARY OF STATE		01108005328	BONDS FOR COUNTY OFFICERS	\$2.00
	JONES BOND 2024	11/27/2024	CORONER		
3894	SECRETARY OF STATE		01108005328	BONDS FOR COUNTY OFFICERS	\$2.00
	HIHER BOND 2024	11/27/2024	CIRCUIT CLERK		
				Subtotal for Department: 08 :	\$6.00
				Total for Fund: 011 :	\$6.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	023	COUNTY RECORDER FEES			
Dept:	00	NonDepartmental			
640877	DAWN BUSS		02300005186	BOOK REPAIR	\$210.00
	11.27.24	11/27/2024	CO CLERK		
Subtotal for Department: 00 :					\$210.00
Total for Fund: 023 :					\$210.00

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 11/26/2024
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	22	EMERGENCY SERVICES			
640607	QUENTECH INC		01122005198	PT & TRAINING	\$488.63
	21698	11/26/2024	EMA		
Subtotal for Department: 22 :					\$488.63
Total for Fund: 011 :					\$488.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	026	COMMUNITY MENTAL HEA				
Dept:	00	NonDepartmental				
2601	LEE/CARROLL CASA			02600005345	CASA	\$775.10
	11.26.24	11/26/2024		708 BOARD DISBURSEMENT		
2690	LUTHERAN SOCIAL SERVICES			02600005346	LUTHERAN SOCIAL SERVICES	\$445.27
	11.26.24	11/26/2024		708 BOARD DISBURSEMENT		
640283	RIVERVIEW CENTER			02600005348	RIVERVIEW	\$1,159.90
	11.26.24	11/26/2024		708 BOARD DISBURSEMENT		
3760	ROLLING HILLS PROGRESS CENTER			02600005389	GRANTS-ROLLING HILLS CENTE	\$3,826.01
	11.26.24	11/26/2024		708 BOARD DISBURSEMENT		
4000	SINNISSIPPI CENTERS, INC.			02600005336	GRANTS-SINNISSIPPI MENTAL H	\$4,309.76
	11.26.24	11/26/2024		708 BOARD DISBURSEMENT		
Subtotal for Department: 00 :						\$10,516.04
Total for Fund: 026 :						\$10,516.04

Selection Criteria: Vendor =
Bank =

Batch = CIRCLERK
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	27	CIRCUIT CLERK			
3634	PITNEY BOWES RESERVE ACCOUNT		01127005327	POSTAGE	\$750.00
	12.3.24	12/3/2024	CIRCUIT CLERK / #31346869		
Subtotal for Department: 27 :					\$750.00
Total for Fund: 011 :					\$750.00

Selection Criteria: Vendor =
Bank =

Batch = TRANSIT
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	074	TRANSPORTATION GRANT			
Dept:	00	NonDepartmental			
30001	CARROLL COUNTY SENIOR SERVICES ORG		07400005510	DISBURSEMENTS	\$28,263.37
	CCT#016	12/5/2024	BI-WEEKLY REIMBURSEMENT		
Subtotal for Department: 00 :					\$28,263.37
Total for Fund: 074 :					\$28,263.37

Selection Criteria:

Vendor =

Bank =

Committee on Claims

Batch =

Due Date = 12/5/2024

Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
640705	BRIGHTSPEED		01101005005	UTILITIES--TELEPHONE	\$2,056.88
	304023801_12.23.24	12/5/2024	COURTHOSUE		
900	CITY OF MT. CARROLL		01101005004	UTILITIES--ELECTRICITY & WATE	\$176.00
	10.1.24-11.1.24	12/5/2024	10759001, 10034001, 10033001		
900	CITY OF MT. CARROLL		01101005004	UTILITIES--ELECTRICITY & WATE	\$118.50
	10.1.24-11.1.24	12/5/2024	10759001, 10034001, 10033001		
1800	NICOR GAS		01101005006	UTILITIES--GAS	\$428.81
	86673320007_1.10.25	12/5/2024	COURTHOUSE		
640243	RIVER CITIES HEATING, A/C & REFRIGERATIO		01101005003	REPAIRS & MAINTENANCE	\$125.00
	314000	12/5/2024	HWY DEPT		
640917	STRATUS NETWORKS		01101005459	COURTHOUSE iFIBER LEASE	\$1,065.73
	218782	12/5/2024	IFIBER		
640917	STRATUS NETWORKS		01101005459	COURTHOUSE iFIBER LEASE	\$18.57
	218782	12/5/2024	IFIBER		
640697	SYNDEO NETWORKS, INC.		01101005005	UTILITIES--TELEPHONE	\$337.48
	SN023961	12/5/2024	COURTHOUSE		
Subtotal for Department: 01 :				\$4,326.97	
Total for Fund: 011 :				\$48,824.89	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	02	SUPPLIES AND RENTALS				
1335	DEVNET INC			01102005451	DEVNET LEASE	\$6,127.42
	0711.10538		12/5/2024	TREASURER		
4192	STERLING BUSINESS EQUIP. CENT.			01102005323	PRINTING, SUPPLIES & POSTAG	\$1,830.00
	INV621401		12/5/2024	COPY PAPER		
					Subtotal for Department: 02 :	\$7,957.42
					Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	03	OFFICE EQUIPMENT MAINTENANC		
640560	DE LAGE LANDEN FINANCIAL SERVICES	01103005025	OFFICE EQUIPMENT MAINTENAN	\$462.83
	83263744	12/5/2024	CO CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$182.25
	INV621620	12/5/2024	CIRCUIT CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$29.70
	INV621621	12/5/2024	CIRCUIT CLERK	
Subtotal for Department: 03 :				\$674.78
Total for Fund: 011 :				\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	07	ELECTIONS				
640393	LIBERTY SYSTEMS, LLC			01107005182	SOFTWARE LEASE	\$17,761.00
	6765	12/5/2024	EQUIPMENT LEASE			
					Subtotal for Department: 07 :	\$17,761.00
					Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	12	COUNTY TREASURER			
640586	PITNEY BOWES GLOBAL FINANCIAL SERV		01112005323	PRINTING & SUPPLIES	\$300.93
	3106917100	12/5/2024	TREASURER		
Subtotal for Department: 12 :					\$300.93
Total for Fund: 011 :					\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
2121	IACCR		01113005323	PRINTING & SUPPLIES	\$550.00
	2025 DUES	12/5/2024	COUNTY CLERK		
640316	KALEEL'S CLOTHING & PRINTING		01113005323	PRINTING & SUPPLIES	\$13.03
	20012	12/5/2024	COUNTY CLERK		
3565	PEARSON		01113005323	PRINTING & SUPPLIES	\$22.50
	S517688	12/5/2024	CO CLERK		
640684	STOREY-KENWORTHY		01113005323	PRINTING & SUPPLIES	\$55.78
	PINV1215386	12/5/2024	CO CLERK		
				Subtotal for Department: 13 :	\$641.31
				Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	17	ZONING				
640617	iWorQ			01117005372	SOFTWARE MAINTENANCE FEE	\$9,437.50
	205867, 205866, 205865	12/5/2024	ZONING			
					Subtotal for Department: 17 :	\$9,437.50
					Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	18	CORONER		
3364	MARK PETERS, M.D.		01118006038	AUTOPSIES
	24-532, 24-569	12/5/2024	CORONER	\$1,500.00
3364	MARK PETERS, M.D.		01118006038	AUTOPSIES
	24-401, 24-404	12/5/2024	CORONER	\$1,500.00
2391	MATTHEW JONES		01118005323	PRINTING & SUPPLIES
	12.5.24	12/5/2024	MILEAGE REIMBURSEMENT	\$400.00
2391	MATTHEW JONES		01118005012	TRAVEL
	12.5.24	12/5/2024	MILEAGE REIMBURSEMENT	\$471.60
2391	MATTHEW JONES		01118005012	TRAVEL
	12.5.24	12/5/2024	MILEAGE REIMBURSEMENT	\$306.54
2391	MATTHEW JONES		01118006013	CORONER TRAINING CLASSES
	12.5.24	12/5/2024	MILEAGE REIMBURSEMENT	\$602.60
Subtotal for Department: 18 :				\$4,780.74
Total for Fund: 011 :				\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	22	EMERGENCY SERVICES				
1091	COMPUTER DYNAMICS			01122007052	MISC MEETING EXPENSE	\$89.00
	394902	12/5/2024	EMS			
					Subtotal for Department: 22 :	\$89.00
					Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	28	COURT EXPENSES - JUDGES			
869	OFFICE OF THE CHIEF JUDGE		01128007105	CHIEF JUDGE FUND	\$900.00
	FY2025	12/5/2024	JUDGE		
Subtotal for Department: 28 :					\$900.00
Total for Fund: 011 :					\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	29	REGIONAL OFFICE OF EDUCATION			
690	REGIONAL OFFICE OF EDUCATION		01129007102	SHARED COSTS - JO DAVIES & S	\$1,455.59
	GENFUND_NOV24	12/5/2024	GENERAL FUND		
691	REGIONAL OFFICE OF EDUCATION # 8		01129007103	SHARED RENT - JO DAVIES & ST	\$240.58
	OFFICERENT_NOV24	12/5/2024	OFFICE RENT		
				Subtotal for Department: 29 :	\$1,696.17
				Total for Fund: 011 :	\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	35	HIGHWAY OFFICE UPKEEP		
900	CITY OF MT. CARROLL	01135005004	UTILITIES--ELECTRICITYWATER	\$86.50
	10.1.24-11.1.24	12/5/2024	10759001, 10034001, 10033001	
640917	STRATUS NETWORKS	01135005460	iFIBER LEASE	\$172.57
	218782	12/5/2024	IFIBER	
Subtotal for Department: 35 :				\$259.07
Total for Fund: 011 :				\$48,824.89

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	013		BRIDGE AID FUND		
Dept:	00		NonDepartmental		
640942 HUTCHISON ENGINEERING, INC			01300005112	REIMBURSEMENTS	\$2,802.15
	CLAIM 2336	12/5/2024	CONST ENGR		
640942 HUTCHISON ENGINEERING, INC			01300005112	REIMBURSEMENTS	\$700.54
	CLAIM 2336	12/5/2024	CONST ENGR		
2576 LAW EXCAVATING			01300008552	CAPITAL OUTLAY	\$22,449.50
	CLAIM 2337	12/5/2024	HWY DEPT		
4900 WILLETT HOFMANN & ASSOC INC.			01300005112	REIMBURSEMENTS	\$250.00
	CLAIM 2341	12/5/2024	SPECIAL FEATURE BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300005114	AID TO TWPS IN BLDING BRIDGE	\$250.00
	CLAIM 2341	12/5/2024	SPECIAL FEATURE BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300005114	AID TO TWPS IN BLDING BRIDGE	\$250.00
	CLAIM 2340	12/5/2024	SPECIAL FEATURE BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300005112	REIMBURSEMENTS	\$250.00
	CLAIM 2340	12/5/2024	SPECIAL FEATURE BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300005114	AID TO TWPS IN BLDING BRIDGE	\$250.00
	CLAIM 2339	12/5/2024	BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300008552	CAPITAL OUTLAY	\$500.00
	CLAIM 2338	12/5/2024	BRIDGE INSPECTION		
4900 WILLETT HOFMANN & ASSOC INC.			01300005112	REIMBURSEMENTS	\$7,342.91
	CLAIM 2342	12/5/2024	PROF SERVICES		
4900 WILLETT HOFMANN & ASSOC INC.			01300005112	REIMBURSEMENTS	\$250.00
	CLAIM 2339	12/5/2024	BRIDGE INSPECTION		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
				Subtotal for Department: 00 :	\$35,295.10
				Total for Fund: 013 :	\$35,295.10

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	014	COUNTY HIGHWAY FUND		
Dept:	00	NonDepartmental		
435	BONNELL INDUSTRIES INC	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$95.46
	CLAIM 4396-C	12/5/2024	BOLTS	
640280	David Wilkinson	01400005104	MATERIALS, STORES & SUPPLIE	\$43.44
	CLAIM 4396-C	12/5/2024	REIMBURSEMENT	
1320	DECKER SUPPLY COMPANY	01400005104	MATERIALS, STORES & SUPPLIE	\$2,769.00
	CLAIM 4396-C	12/5/2024	ANCHORS & POSTS	
1403	EASTLAND FABRICATION,LLC	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$1,032.46
	CLAIM 4396-C	12/5/2024	SNOW WING REPAIRS	
2899	MIDWEST WHEEL CO.	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$295.20
	CLAIM 4396-C	12/5/2024	FLOOD LAMPS	
640907	NEBRASKA-IOWA INDUSTRIAL FASTENERS CORP	01400005104	MATERIALS, STORES & SUPPLIE	\$73.40
	CLAIM 4396-C	12/5/2024	SHOP SUPPLIES	
640540	R&R LAWNCARE	01400005101	MAINTENANCE OF COUNTY HIG	\$6,500.00
	CLAIM 4396-C	12/5/2024	SNOW PLOW CONTRACT	
640762	REPUBLIC SERVICES	01400005105	GARAGE OPERATION & MAINTEN	\$103.84
	CLAIM 4396-C	12/5/2024	GARBAGE COLLECTION	
640632	TRISTATE TRUCK EQUIPMENT	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$37,389.54
	CLAIM 4396-C	12/5/2024	BOX REPAIRS	
Subtotal for Department: 00 :			\$48,302.34	
Total for Fund: 014 :			\$48,302.34	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	015	TOWNSHIP MOTOR FUEL TAX		
Dept:	00	NonDepartmental		
640450	MANATT'S INC	01500005120	MAINT/CONSTRUCTION - ROADS	\$270.00
	7914-MT	12/5/2024	PATCH MIX	
3806	SAVANNA QUARRY	01500005120	MAINT/CONSTRUCTION - ROADS	\$8,983.26
	7916-MT	12/5/2024	HMA SURFACE CSE / YORK	
3806	SAVANNA QUARRY	01500005158	REBUILD ILLINOIS	\$11,631.17
	7915-MT	12/5/2024	HMA SURFACE CSE	
4791	WENDLING QUARRIES, INC.	01500005120	MAINT/CONSTRUCTION - ROADS	\$827.28
	7917-MT	12/5/2024	CA-10 / SALEM	
Subtotal for Department: 00 :				\$21,711.71
Total for Fund: 015 :				\$21,711.71

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	016	COUNTY MOTOR FUEL TA				
Dept:	00	NonDepartmental				
500	COUNTY BRIDGE FUND			01600005158	REBUILD ILLINOIS	\$700.54
	2659-M	12/5/2024	PHASE II CONST ENG			
					Subtotal for Department: 00 :	\$700.54
					Total for Fund: 016 :	\$700.54

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	019	FICA OR SOCIAL SECURIT			
		Y FUND			
Dept:	00	NonDepartmental			
690	REGIONAL OFFICE OF EDUCATION		01900005131	SUPERINTENDENT SHARE TRUS	\$157.20
	SSLEVY_NOV24	12/5/2024	SOCIAL SECURITY LEVY		
Subtotal for Department: 00 :					\$157.20
Total for Fund: 019 :					\$157.20

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	020	IMRF FUND			
Dept:	00	NonDepartmental			
690	REGIONAL OFFICE OF EDUCATION		02000005129	SUPERINTENDENT SHARE TRUS	\$83.81
	IMRFLEVY_NOV2024		12/5/2024	IMRF LEVY	
				Subtotal for Department: 00 :	\$83.81
				Total for Fund: 020 :	\$83.81

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	022	COURT AUTOMATION				
Dept:	00	NonDepartmental				
869	OFFICE OF THE CHIEF JUDGE			02200005045	EQUIPMENT	\$200.00
	FY2025 CIRCUIT CLERK		12/5/2024	CIRCUIT CLERK		
					Subtotal for Department: 00 :	\$200.00
					Total for Fund: 022 :	\$200.00

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$48,824.89
013	BRIDGE AID FUND	\$35,295.10
014	COUNTY HIGHWAY FUND	\$48,302.34
015	TOWNSHIP MOTOR FUEL	\$21,711.71
016	COUNTY MOTOR FUEL TA	\$700.54
019	FICA OR SOCIAL SECURIT	\$157.20
020	IMRF FUND	\$83.81
022	COURT AUTOMATION	\$200.00
Total:		\$155,275.59

Carroll County Circuit Clerk
P O Box 32
301 North Main St Mount Carroll IL. 61053
phiher@carrollcountyil.gov

I am requesting approval for the transfer of funds for Deputy Clerk's salaries based on the agreed union contract amounts. Below are the amounts to be transferred into the general fund salary line item Clerk hire 011-27-00-5009

\$9,000.00 will come out of Document Storage line item 047-00-00-5369

\$688.50 FICA will come out of line item 049-00-00-5407 \$688.50

\$405.00 IMRF will come out of line item 049-00-00-5407 \$111.50
047-00-00-5414 \$230.00
047-00-00-5400 \$63.50

\$10,093.50 will be transferred the above accounts to the general fund, salaries line item.

Patty Hiher
Carroll County Circuit Clerk

HIGHWAY DEPARTMENT MONTHLY REPORT
December 5th, 2024

BIG CUT BRIDGE OVER BNSF JOINT FUNDING AGREEMENT FOR CONSTRUCTION

1. Agenda Item: Approval of the Joint Funding Agreement for constructing Section 19-06126-00-BR Big Cut Road Bridge over BNSF.
2. Agenda Item: Approval of the Resolution with County Bridge Aid Funds in the amount of \$778,000.00 for the construction of Section 19-06126-00-BR Big Cut Road Bridge over BNSF.

Big Cut Road Bridge has been approved by the ICC for replacement at a petition hearing earlier this year. The \$778,000 is to be allocated from our Bridge Aid funds for the construction. This project has been estimated and budgeted to utilize ICC Road Crossing funds for 60%, Special Bridge Funding through the State for 20%, and BNSF funding for 20%. As long as the project does not exceed the estimate, the project will be paid for via the three funds above. If the estimated amount is exceeded, the township and county will be splitting the overage by 50:50. The likelihood of exceeding is low, but there is the possibility. Even if the project does exceed the amount, the township and county spending is negligible compared to amounts funded by other entities. This breakdown of funding can also be seen in the FY25 Budgeted Bridge Aid Calculations attached. The department recommends approval of this agreement and resolution.

PILING REPAIR DESIGN FOR OGLE ROAD OVER ELKHORN CREEK

3. Agenda Item: Approval of the design contract with Willet, Hofmann and Associates for structure 008-3912 piling repairs in the amount of \$11,501.00

This design contract with Willet is for the piling encasement required for the Ogle Road Bridge over Elkhorn Creek. Currently, the structure has a partial lane closure due to this deterioration. This design and repair cost will be shared with Ogle County with approximately an 80:20 split, with our county paying 20 percent of the project. Carroll County will pay Willet for the design on the front end, with Ogle reimbursing us throughout the project timeline. Carroll County will be responsible for approximately \$2,300.00 for this design contract. The department recommends approval of this contract.

MFT FUNDING FOR FISCAL YEAR 2025

4. Agenda Item: Approval of the Resolution for Maintenance Under the Illinois Highway Code Section 25-00000-00-GM in the amount of \$663,800.00.

This document is required by IDOT, showing that the county has allocated the budgeted \$663,800 for MFT projects this fiscal year. This amount matches the County MFT Fund amount within our approved budget. The department recommends approval of this resolution.

COUNTY ENGINEER SALARY FOR FISCAL YEAR 2025

5. Agenda Item: Approval of the Resolution Appropriating Funds for the Payment of the County Engineer's Salary Section 25-00000-00-CS from MFT Funds in the amount of \$127,308.00.

My salary is paid for via the County MFT Fund, unlike all other employees who are funded out of the County's Highway Fund. The county also participates in the Salary Reimbursement Program, so half of my salary is covered by the Federal Surface Transportation Program. This document outlines that information for IDOT and is required every year. The department recommends approval of this resolution.

BIP GRANT

The county, in fact, all Illinois applications, were not selected to receive the BIP Grant this year. This money would have been utilized for maintenance projects on both township and county bridges. Due to its ADT, the Milledgeville Bridge over Elkhorn Creek joint and bearing replacement project will be shifted in front of multiple structures.

The grant team does offer a debrief on why the county was not selected for this grant. I plan to schedule and attend one of these meetings.

John Bickelhaupt
Agent

811 S Clay
PO Box 216
Mt Carroll, IL 61053

T 815.244.6285
F 815.244.6286
john.bickelhaupt@countryfinancial.com



12/2/2024

Health Insurance Renewal effective: 01/01/2025

* Current Carrier: United Health Care (UHC) employee rate \$747.92 (month)

* UHC renewal: employee rate \$770.92 (3% increase)

* Blue Cross Blue Shield of IL (BCBS) Plan MIBPP 2120: employee rate: \$700.22 (9.2% decrease from UHC renewal rate)

* Blue Cross Blue Shield of IL Plan MIBPP 2120: with ancillary product discount: \$689.72

BCBS of IL Dental plan DINHR33: \$40.39

BCBS of IL Vision Plan 8-12/12/24 \$130: \$5.97

\$689.72 (medical) + \$40.39 (Dental) + \$5.97 (Vision) = \$736.08 per month/employee before cost share

By changing to BCBS of IL for health insurance effective 01/01/2025 and adding the ancillary products of Dental and Vision, the total cost/employee will be 1.5% lower cost than 2024 and 4.5% lower than the UHC 01/01/2025.

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Chadwick Lions

Address (Street & Mail): 223 Calvert Ave, Chadwick, IL 61014

Type: BUSINESS ☒ CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL
LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? ☒ YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: Bailey Queckborner

Address (Street & Mail): 20683 Shibley Rd, Chadwick, IL 61014

Birth Date: 9-5-96 Phone: 815-541-1012 Email: bqueck1@yahoo.com

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Garith Shinkle - Club VP

Address (Street & Mail): 4149 School Rd, Chadwick, IL 61014

Birth Date: 2-4-95 Phone: 815-632-7537 Email: garith.shinkle@yahoo.com

Raffle Fidelity Bond: \$ _____ (Total Aggregate Retail Value of prizes, notice received) or
☒ Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$3500

Maximum Retail Value of each prize awarded (Max \$100,000): \$3500

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$10

Number of days chances may be issued/sold (Max 365): 263

Application for: ☒ RAFFLE POKER RUN Number of: 1000

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: Jan 1, 2025 thru Sept 21, 2025

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: _____

Single drawing will be held at the club's September pork chop BBQ on Sept 21, 2025.

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES ☐ NO ☒

SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer:

Billy Cheekloone

Organization Secretary:

Caleb D. J.

COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: ☒ \$25 ☒ Raffle or ☐ Poker Run

Received by Clerk: James E. Adolph

Date: 11/25/2024

If License Denied - written notice sent & fee returned

Date: _____

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: _____

Date: _____

COUNTY BOARD ACTION -

Syr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED - Provision attached

License: APPROVED DENIED

County Board Chair: _____

Date: _____

Wednesday, November 6, 2024

November 2024 Regular Meeting

- **Roll** - B. Queckboerner, C. Skoog, J. Harris, G. Shinkle, M. Shinkle, B. Aude, P. Skoog, J. Bibler, R. Peterson, C. Carroll, T. Heidenreich, T. Parish, K. Sanders
- **Previous Minutes** - P. Skoog moved to accept, G. Shinkle second, passed.
- **Treasurers Report** - Checking \$21,185.60, savings \$10,066.37, Steve's Memorial \$615. Total assets \$31,251.97. J. Bibler moved to accept, K. Sanders second, passed
- **Old Business**
 - Marquee Sign - no new information
 - Steve's Memorial - R. Peterson went out to see if Metter had anything, and decided not go that route. B. Queckboerner offered to talk to someone about making a steel bench, B. Aude and G. Shinkle know some people able to do that as well. P. Skoog suggested designing it prior to getting a price. J. Bibler priced grills around \$700 and asked about what we are going to do with the old grill. J. Bibler moved that G. Shinkle taking it, K. Sanders second, passed. To discuss on grill purchase at January 2025 meeting.
 - Flag Trailer - K. Sanders is taking trailer and boat to J. Bibler to get the boat taken care of and we will have a trailer to start our flag hauling process. T. Parish has angle iron. C. Carroll is getting tube and cap.
 - Pulled Pork - November 17 from 11 am - 1 pm. B. Queckboerner has purchased the roasts. B. Queckboerner cooking on 11/16, plan to pull it at 5pm. Be at Legion at 10 am on 11/17. B. Queckboerner taking inventory of what we need as well in regards to plates, boxes, etc.
 - Floor - they are coming tomorrow to fix the high spot.
 - Candy Day Donation - J. Bibler moved to donate \$400 to Candy Day, R. Peterson second, passed.
- **New Business**

- Christmas Lights - up at 7am on November 28 (Thanksgiving Day). Meeting at the Legion Hall. There will be no breakfast because Bibler's will be gone.
- Christmas Party - instead of a December meeting, we usually have a get together. P. Skoog moved to do it at Forest Inn on December 6th (Friday), back up plan on December 14th (Saturday), G. Shinkle, second, passed. 5:00 pm drinks before, 6:00 dinner. C. Skoog calling to schedule.
- Coats, boots, gloves - P. Skoog checking to see if the community does it still. In recent previous years we have had minimal to do. P. Skoog said the school allows us to send a flyer home, we will do that. J. Bibler moved to allow \$1,000 to spend on this, T. Parish second, passed.
- Veterans Day Flags - In town flags only, put up tomorrow (Thursday Nov. 7) at 4:00 pm. Take flags down Nov. 12 meet at 4:00 pm.
- Camp Lions - P. Skoog moved to sponsor a Lion at \$525, G. Shinkle second, passed.
- Raffle - G. Shinkle has 3 models of youth 4 wheelers to look at, cost is written on each flyer, \$2900 - \$3300. Eastland is waiving the freight delivery and assembly fee provided we mention Eastland Motorsports in our signage and give them a "shoutout" they will waive around \$800 in costs. Tickets would be \$10 each. Capped at 1,000 tickets. J. Bibler suggested connecting it to the marquee sign to help promote sales. We also need to fill out a \$25 form for county board approval. We will draw the winner in the Sep. 2025 pork chop meal. Committee of G. Shinkle and J. Bibler. We decided on the 2025 Renegade 110 Can-Am model.
 - Summarized motion made by G. Shinkle of have a raffle for a 2025 Can-Am Renegade 110 purchased for \$3300, \$10 a ticket, up to 1,000 tickets, waiving the managers bond, drawing to be drawn on the third Sunday in September of 2025 (9/21/25), ticket sales start January 1, 2025 second by B. Aude, passed.
 - **The Chadwick Lions Club voted to waive the managers bond unanimously.
- Light Bulb outside on E. side of building - B. Queckboerner taking of it.
- Fruit Baskets - Friday 12/13/24. R. Peterson moved to do them 12/13/2014 (Friday), assemble at 3, deliver at 4, our pick up and deliver when you can, P. Skoog second, passed.
- Peace poster - Winner is Laikin Stanley with the beach/dolphin one.

- Membership - J. Bibler made up some flyers to help try to recruit members. He suggested taking them and going around and knocking on some doors. They are located in the podium.

Event Schedule / Upcoming Dates

Nov. 7 Flags up, meet at 4:00 pm

Nov. 12 Flags down, meet at 4:00 pm

Nov. 17 - Pulled Pork Dinner from 11 - 1

Nov. 28 - Christmas Lights up at 7am

Dec. 6 (back up of 14th) - Christmas Party Forest Inn, 5 drinks, 6 dinner.

Dec. 13 - Fruit Basket Delivery



Illinois Department of Transportation

Office of Highways Project Implementation / Region 2 / District 2
819 Depot Avenue / Dixon, Illinois 61021-3500

ISBF Off – Sys / LBFP Off-Sys
Carroll County
19-06126-00-BR
Bridge Replacement

November 14, 2024

Ms. Sara Renkes
Carroll County Engineer
10735 Mill Road
Mt. Carroll, IL 61053

RECEIVED
NOV 18 2024
CARROLL CO. HIGHWAY DEPT.
MT. CARROLL, IL

Dear Ms. Renkes:

Attached are five (5) copies of the Local Agency Agreement for Federal Participation (BLR 05310C). The Federal commitment will be 80% not to exceed \$776,000.00 in ISBP Off-Sys funds and 100% not to exceed \$8,000.00 in LBFP Off-Sys funds. The State commitment will be \$1,926,000.00 not to exceed 60% of final project costs in GCPF funds. A minimum of \$778,000.00 must be appropriated to cover your share of the costs.

Please return four (4) copies of the agreement **with original signatures** on each to this office, ensuring:

1. Page 7 is signed and dated with the correct tax identification and DUNS number provided.
2. Four (4) original copies of the resolution for local appropriation of funds with original signatures also needs to be included with the return agreements.

The resolution that is attached can be found in electronic format online or a local resolution may be used but must be project specific.

Federal funding will not be authorized, and the department will not execute this agreement unless these conditions are met.

If you have any questions or need additional information regarding the above, please contact Paul Schlindwein at (815) 284-5390.

Sincerely,

Trisha Thompson, P.E.
Region Two Engineer

By: Shawn Ortgiesen, P.E.
District Local Roads Engineer

Enclosure



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Carroll County	Carroll	19-06126-00-BR

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
ISBP Off / LBFP Off / GCPF			

Construction

State Job Number	Project Number
C-92-056-22	90WR(052)

☐ Local Let/Day Labor ☒ Construction on State Letting ☒ Construction Engineering ☐ Utilities ☐ Railroad Work

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	To
Big Cut RD	TR 0050	0.01 mile	00.47	00.48

Location Termini
3 MI SW of Mt Carroll Over BNSF RR

Current Jurisdiction	Existing Structure Number(s)	
Mt Carroll Township Road District	008-9912	Remove

PROJECT DESCRIPTION

Bridge Replacement

Local Public Agency	Section Number	State Job Number	Project Number
Carroll County	19-06126-00-BR	C9205622	90WR(052)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the **LPA's** obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

- 2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA's** responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

Local Public Agency	Section Number	State Job Number	Project Number
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commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 Construction of Fixed Works. The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.
- 2.8 Criminal Convictions. The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.9 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.10 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- the employee, officer, board member, or agent;
 - any member of his or her immediate family;
 - his or her partner; or
 - an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.12 Organizational Conflict of Interest - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.
- 2.13 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

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pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

- 3.1 Single Audits: The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as "Participating Construction" on Schedule 2) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- 3.2 STATE Audits: The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE's** independent audit, or as a result of any duly authorized inspection or review.
- 3.3 Record Retention. The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 Accessibility of Records. The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE's** Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 Failure to maintain the books and records. Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work
- 4.2 LPA Appropriation Requirement. By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.
- 4.3 Reimbursement Requests: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 Financial Integrity Review and Evaluation (FIRE) program: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 Final Invoice: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

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may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

- 4.6 **Project Closeout:** The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.
- 5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.
- 5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.7 To regulate parking and traffic in accordance with the approved project report.
- 5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
- 5.12 That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
- 6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

Local Public Agency	Section Number	State Job Number	Project Number
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6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:

- a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
- b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Division of Cost
☒	2.	Location Map
☒	3.	Risk Assessment
☒	4.	Attestations
☒	5.	Resolution*
☒	6.	Jurisdiction and Maintenance Addendum
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Carroll County	19-06126-00-BR	C9205622	90WR(052)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Joseph Payette

Title of Official

Chairman

Signature

Date

--	--

The above signature certifies the agency's TIN number is

366006536 conducting business as a Governmental Entity.

DUNS Number 029959640

UEI FJJRGJRS8JF3

APPROVED

State of Illinois

Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

--	--

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

--	--

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

--	--

Michael Prater, Chief Counsel

Date

--	--

Vicki Wilson, Chief Fiscal Officer

Date

--	--

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☐ Please check this box to open a fillable Resolution form within this form.

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Carroll County	Carroll	19-06126-00-BR	C-92-056-22	90WR(052)

DIVISION OF COST

Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
Participating Construction				GCPF	\$1,926,000.00	1)				\$1,926,000.00
Participating Construction	ISBP Off-S	\$680,000.00	2)				Local	\$599,000.00	BAL	\$1,279,000.00
Construction Engineering	ISBP Off-S	\$96,000.00	2)				Local	\$177,000.00	BAL	\$273,000.00
Participating Construction	LBFP Off-S	\$8,000.00	3)				Local	\$2,000.00	BAL	\$10,000.00
Total		\$784,000.00		Total		\$1,926,000.00	Total		\$778,000.00	\$3,488,000.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

- 1) GCPF NTE \$1,926,000.00 (NTE 60% of final project costs) to be used first
- 2) 80% ISBP Off-Sys funds NTE \$776,000.00 to used second (Construction Engineering portion 80% NTE \$96,000)
- 3) 100% LBFP Off-Sys funds NTE \$8,000 to be used third

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - LPA's Share _____ Balance _____ divided by estimated total cost multiplied by actual progress payment.

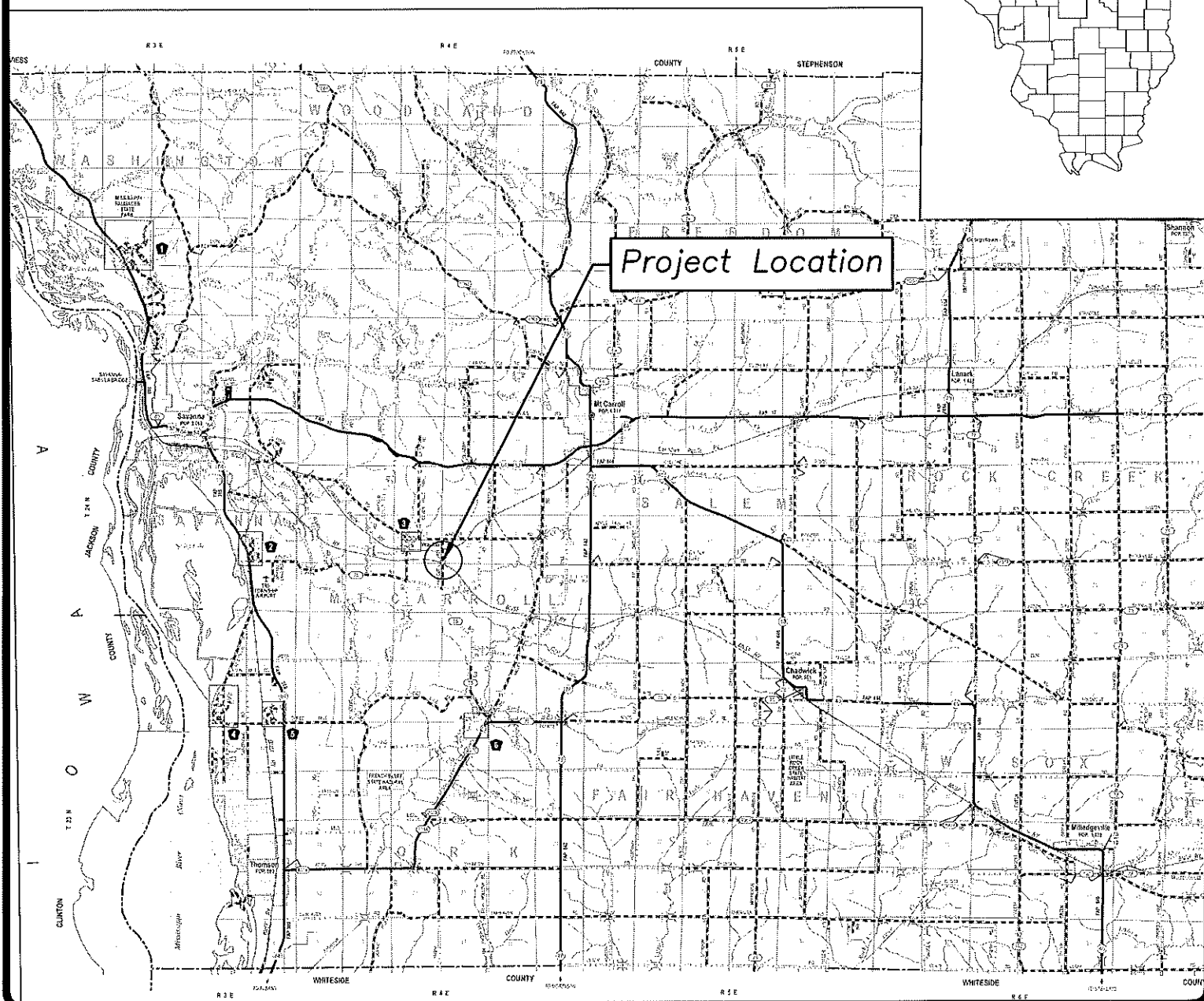
SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Carroll County	Carroll	19-06126-00-BR	C-92-056-22	90WR(052)

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.



Carroll County



wendler

wendler engineering services, inc.
civil • structural • surveying

www.wendlergs.com ph: 815.288.2261
Illinois Professional Design Firm No. 184-000848

DATE:
4/7/2023
JOB NO.
2210044

DESIGNED BY:

CTC

DRAWN BY:

CTC

DRAWING NAME:

LOCATION MAP

OF

BIG CUT ROAD BRIDGE OVER BNSF

RAILROAD SEC. 19-06126-00-BR

FOR

CARROLL COUNTY HIGHWAY DEPARTMENT

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Carroll County	19-06126-00-BR	Carroll		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	0 points - no significant changes in the last 4 or more years; 1 point - minor changes, but majority of key staff and officials have not changed in the last 4 years; 2 points - significant key staff or elected leadership changes within the last 3 years; 3 points - significant key staff and elected leadership changes within the last 3 years	3
	What is the LPA's history with federal-aid funded transportation projects?	0 points - One or more federal-aid funded transportation projects initiated per year; 1 point - At least one project initiated within the past three years; 2 points - AT least one project initiated within the past 5 years; 3 points - None or more than 5 years	2
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	0 points - Full-time employee with experience designated as being in "responsible charge"; 1 point - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; 2 points - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; 3 points - LPA staff have no prior experience or technical expertise and relying solely on consultant	2
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	0 points - No; 1 point - Delays of 6 or more months; 2 points - Delays of up to 1 year; 3 points - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	0 points - yes; 3 points - no	0
	What is the LPA's accounting system?	0 points - Automated accounting software; 1 point - Spreadsheets; 2 points - paper only; 3 points - none	1
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	0 points - yes; 3 points - no	0
Audits	When was the last time a financial statement audit was conducted?	0 points - in the past year; 1 point - in the past two years; 2 points - in the past three years; 3 points - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	0 points - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; 1 point - Financial review?; 2 points Other type? or no audit required; 3 points - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	0 points - no; 3 points - yes, or no audits required	0
	Have the findings been resolved?	0 points - yes or no findings; 1 point - in progress; 3 points - no	0

Summary of Risk	
General History of Performance	7
Financial Controls	1
Audits	0
Total	8

District Review Signature & Date

Paul Schlindwein
Digitally signed by Paul Schlindwein
Date: 2024.09.30 08:09:08 -05'00'

Central Office Review Signature & Date

Teresa Cline
Digitally signed by Teresa Cline
Date: 2024.10.02 07:42:51 -05'00'

Additional Requirements? ☐ Yes ☒ No

Local Public Agency	Section Number	State Job Number	Project Number
Carroll County	19-06126-00-BR	C9205622	90WR(052)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Carroll County LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?

☒ Yes ☐ No

2. Does the Carroll County LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Carroll County LPA fiscal year?

☒ Yes ☐ No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Carroll County LPA performed a single audit for their previous fiscal year?

☒ Yes ☐ No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

☒ Yes ☐ No

b. For the current fiscal year, does the Carroll County LPA intend to comply with Subpart F of 2 CFR 200?

☒ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Sara Renkes	County Engineer	Carroll County

Signature & Date

Sara Renkes Digitally signed by Sara Renkes
Date: 2024.09.19 08:03:04
-05'00'

Carroll County

19-06126-00-BR

C9205622

90WR(052)

Sample Resolution

RESOLUTION No: _____

A Resolution for:

Section No: _____

Job No.: _____

Project No.: _____

WHEREAS, the [city, village, town, county] of _____ is proposing to _____.

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signee

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the {Board} :

Section 1: The {Board} hereby appropriates \$_____, _____ or as much as may be needed to match the required funding to complete the proposed improvement from {Local fund source} and furthermore agree to pass a supplemental resolution if necessary to appropriate additional funds for completion of the project.

Section 2: The {Local Official or delegate} is hereby authorized to execute an AGREEMENT with IDOT for the above-mentioned project.

Section 3: This resolution will become Attachment 3 of the AGREEMENT.

Section 4: The _____ Clerk of _____ is directed to transmit 3 (three) copies of the AGREEMENT and Resolution to IDOT District __ Bureau of Local Roads and Streets.

I, _____, _____ Clerk in and for _____, Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution approved by the _____ at its meeting on the _____ day of _____, 20__.

IN TESTIMONY WHEREOF, I have unto set my hand and seal, at my office, this _____ day of _____, 20__.

(seal)

19-06126-00-BR

Carroll County

C-92-056-22

90WR (052)

Big Cut Road

008-9912

008-3636

Removal of existing bridge and the construction of a new single span prestressed I beam concrete girder bridge with a concrete deck, spill through abutments, MSE walls, and concrete approach slabs.

Jurisdiction and Maintenance Addendum

MT CARROLL TOWNSHIP ROAD DISTRICT hereby agrees:

1. To the implementation of the subject improvement by the state and COUNTY OF CARROLL.
2. To retain jurisdiction of that portion of the completed improvement under MT CARROLL TOWNSHIP ROAD DISTRICT jurisdiction.
3. To maintain or cause to be maintained, in a manner satisfactory to the STATE, that portion of the completed improvement within Mt CARROLL TOWNSHIP ROAD DISTRICT jurisdiction.

Jon Neuschwanger

Highway Commissioner of Mt Carroll Township

RESOLUTION

WHEREAS, The County of Carroll has entered into an agreement with the State of Illinois for the Engineering and Construction for Section 19-06126-00-BR, Carroll County, and,

WHEREAS, in compliance with the aforementioned agreement it is necessary for the County to appropriate funds to pay its share of the cost of the improvement,

NOW THEREFORE, be it resolved that there is hereby appropriated the sum of Seven Hundred and Seventy Eight Dollars (\$778,000) of County Bridge Funds, thereof or as may be necessary to pay the cost of Engineering and Construction for this improvement as provided in the Agreement, and,

BE IT FURTHER RESOLVED, that the County agrees to pass a supplemental resolution to provide necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient to cover said cost.

I, Amy Buss, County Clerk in and for said County, in the State of Illinois, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Carroll County, held at Mount Carroll on November 7, 2024.

{ S E A L }

Carroll County Clerk

Bridge Aid Fund										
Revenue from Township Work Line Item 013-00-00-3144						\$	872,275.48	Revenue Total; 5112	\$	10,348,300.49
Revenue from Township Bridge Reimbursement Line Item 013-00-00-3153						\$	893,555.98	Aid to Township from County; 5114	\$	487,330.16
Revenue from State Grants Line Item 013-00-00-3390						\$	2,782,101.42	County Bridge Program; 5268	\$	41,314.00
Revenue from Federal Grants 013-00-00-3399						\$	5,684,381.60			
County						\$	513,994.16			
Other Income 013-00-00-3099						\$	115,986.00			
Township	Project	Project Cost	Disbursement	From What Entity						
Mt. Carroll	Big Cut Rd over BNSF Bridge Replacement Bridge Aid Approved	\$ 3,485,426.78	\$ 703,325.36	BNSF	Engineering Design	\$	176,890.00			
			\$ 695,525.36	Special Bridge Grant-State	Construction Engineering	\$	250,000.00			
			\$ 2,086,576.07	Grade Crossing Fund- State	Construction Project	\$	2,775,370.78			
			\$ -	Township and County	Rock for Rail/Flagging	\$	184,703.00			
					Railroad Inspection	\$	90,663.00			
						\$	3,477,626.78			
					Added BNSF Design	\$	7,800.00			
					Total	\$	3,485,426.78			
Wysox	Dutchtown Culvert Replacements Bridge Aid Approved	\$ 30,780.00	\$ 15,390.00	Township	Engineering Design	\$	1,140.00			
			\$ 15,390.00	County	Construction Engineering	\$	28,500.00			
					Construction Project	\$	1,140.00			
					Total	\$	30,780.00			
Elkhorn Grove	Fremont Rd over Elkhorn Bridge Replacement Bridge Aid Approved		\$ 901,981.60	STR Allocation-Federal	Engineering Design	\$	83,477.00			
			\$ 180,396.32	Township Bridge-State	Construction Engineering	\$	944,000.00			
			\$ 22,549.54	Township	Construction Project	\$	100,000.00			
			\$ 22,549.54	County	Total	\$	1,127,477.00			
York	Fairhaven Rd over Johnson Piling Repair Bridge Aid Approved	\$ 86,600.00	\$ 43,300.00	Township	Engineering Design	\$	8,600.00			
			\$ 43,300.00	County	Construction Engineering	\$	3,000.00			
					Construction Project	\$	75,000.00			
					Total	\$	86,600.00			
Bridge Improvement Program Grant Applied; Don't know if received		\$ 5,978,000.00	\$ 4,782,400.00	BIP Grant-Federal	Engineering Design	\$	570.66			
			\$ 701,684.66	Township Bridge-State	Construction Engineering	\$	494,002.40			
			\$ 87,710.58	Townships	Construction Project	\$	5,483,426.94			
			\$ 406,090.62	County	Total	\$	5,978,000.00			
IF BIP GRANT NOT GIVEN ↓										
County-Army Depot Bridge	Army Depot Rd over Apple River RISE Grant applied for Bearing replacement and steel repair With letters of support	\$ 557,100.00	\$ 417,825.00	RISE Grant-Federal	Engineering Design	\$	67,000.00			
			\$ 139,275.00	County	Construction Engineering	\$	50,000.00			
					Construction Project	\$	440,100.00			
					Total	\$	557,100.00			
County- Milledgeville Bridge	Milledgeville Rd over Elkhorn Creek Special Bridge Grant-State Bearing replacement and steel repair Highest Priority from County Bridge Inspections	\$ 1,000,000.00 YEAR 2029	\$ 800,000.00	Special Bridge Requires 1M project minimum cost, only covers construction cost and engineering	Engineering Design					
					Construction Engineering					
					Construction Project					
					Total	\$	1,000,000.00			
County Split with Ogle County	Still need to approve	\$ 132,000.00	\$ 105,336.00	Ogle County	Engineering Design	\$	11,501.00			
			\$ 26,664.00	Carroll County	Construction Engineering	\$	499.00			
					Construction Project	\$	120,000.00			
					Total	\$	132,000.00			
Bridge Inspections			\$ 10,650.00	Township MFT						
			\$ 14,650.00	County						
2022 Project, Still waiting on fund			\$ 11,475.00	Township Bridge-State						
Rock Creek Lima	Watchdog Culvert Replacement	Want to replace when funds are available in township								
Woodland	Meyers and 78 intersection	Culvert Extension to widen North side of Intersection				Estimate of	\$	30,000.00	Would be paid out of Capital Outlay	
Wysox	Prowant Piling Repair	Still have not received IDOT design								
Woodland	Messmer Piling Repair	After receiving IDOT design, deterioration not as severe. Will be monitoring closely								
Duck Road- Epoxy or Grout-Preservation										



Using Federal Funds? ☐ Yes ☒ No Agreement For **MFT PE** Agreement Type **Original**

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Carroll County Highway Dept	Carroll	24-00044-00-SM	
Project Number	Contact Name	Phone Number	Email
	Sara Renkes, P.E.	(815) 244-3195	coengr@carrollcountyil.gov

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Brookville Road	CH 6		008-3912
Location Termini			
Piling Repairs on the existing structure			
Add Location			
Remove Location			

Project Description

Piling repair details for exposed steel piles on the abutments of SN008-3912.

Engineering Funding ☒ MFT/TBP ☐ State ☒ Other **Local**

Anticipated Construction Funding ☐ Federal ☒ MFT/TBP ☐ State ☒ Other **Local**

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Willett, Hofmann and Associates	Brian Converse	(815) 284-3381	bconverse@willethofmann.com
Address	City	State	Zip Code
809 E 2nd St	Dixon	IL	61021

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☐ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Willett, Hofmann and Associates	36-2600957	\$11,501.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$11,501.00
Total for all work		\$11,501.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The Local Public Agency Type of Local Public Agency
Carroll County Highway Dept

By (Signature & Date)

By (Signature & Date)

Local Public Agency
Carroll County Highway De

Local Public Agency Type
 Clerk

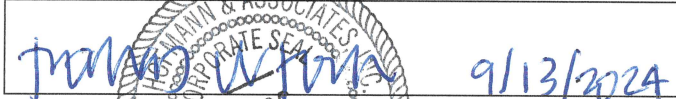
Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name
Willett, Hofmann and Associates

By (Signature & Date)



Title
SECRETARY

By (Signature & Date)



Title
PRESIDENT

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Carroll County Highway Dept	Willett, Hofmann and Associates	Carroll	24-00044-00-SM

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

Design, plan, and specification preparation for piling repairs on abutments of SN008-3912.
--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Carroll County Highway Dept	Willett, Hofmann and Associates	Carroll	24-00044-00-SM

**EXHIBIT B
PROJECT SCHEDULE**

6 weeks for completion from authorization

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Carroll County Highway Dept	Willett, Hofmann and Associates	Carroll	24-00044-00-SM

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☒ Form Not Applicable (engineering services less than the threshold)

If yes Due date of submittal

Method(s) used for advertisement and dates of advertisement

Carroll County Highway Department

--

Carroll

24-00044-00-SM

WHA#1956D24

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

COMPLEXITY FACTOR 0

10,237

COST EST

Local Public Agency

Carroll County Highway Department

County

Carroll

Section Number

24-00044-00-SM

Consultant / Subconsultant Name**Job Number**

WHA#1956D24

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEETSHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Administration & Project Management			Project Setup and Research			Field Inspection			Repair Design			Repair Plan Preparation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
President & General Manager	86.00	0.0																	
Principal Engineering Manager	70.30	2.0	2.33%	1.63	2	50.00%	35.15												
Engineering Manager	67.01	10.0	11.63%	7.79	2	50.00%	33.51	2	50.00%	33.51				3	27.27%	18.28	3	8.33%	5.58
Civil Engineer IV	54.41	1.0	1.16%	0.63															
Civil Engineer III	47.77	21.0	24.42%	11.66				2	50.00%	23.89	5	50.00%	23.89	3	27.27%	13.03	5	13.89%	6.63
Civil Engineering Intern II	39.15	28.0	32.56%	12.75							5	50.00%	19.58	5	45.45%	17.80	8	22.22%	8.70
Civil Engineering Intern I	35.58	0.0																	
Engineering Intern	22.99	0.0																	
Principal Professional Land	61.99	0.0																	
PLS Manager	53.12	0.0																	
PLS IV	56.18	0.0																	
PLS III	38.81	0.0																	
PLS (SIT) II	32.00	0.0																	
PLS (SIT) I	28.00	0.0																	
Survey Technician II	28.11	0.0																	
Survey Technician I	25.00	0.0																	
Survey Worker Foreman	32.82	0.0																	
Survey Worker	20.00	0.0																	
Survey Worker Intern	16.00	0.0																	
Technician IV	38.97	2.0	2.33%	0.91															
Technician III	36.93	20.0	23.26%	8.59													20	55.56%	20.52
Technician II	27.64	0.0																	
Technician I	24.72	2.0	2.33%	0.57															
Administrative Assistant	22.27	0.0																	
Principal Architectural Manager	63.18	0.0																	
Architect Manager	61.27	0.0																	
Architectural Intern I	20.99	0.0																	
TOTALS		86.0	100%	\$44.54	4.0	100.00%	\$68.66	4.0	100%	\$57.39	10.0	100%	\$43.46	11.0	100%	\$49.10	36.0	100%	\$41.44

Local Public Agency

Carroll County Highway Department

County

Carroll

Section Number

24-00044-00-SM

Consultant / Subconsultant Name**Job Number**

WHA#1956D24

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEETSHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	Specifications			Shop Drawing Review			Follow up NBIS Inspection											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
President & General Manager	86.00																		
Principal Engineering Manager	70.30																		
Engineering Manager	67.01																		
Civil Engineer IV	54.41							1	20.00%	10.88									
Civil Engineer III	47.77	4	40.00%	19.11	2	33.33%	15.92												
Civil Engineering Intern II	39.15	6	60.00%	23.49	4	66.67%	26.10												
Civil Engineering Intern I	35.58																		
Engineering Intern	22.99																		
Principal Professional Land Surveyor	61.99																		
PLS Manager	53.12																		
PLS IV	56.18																		
PLS III	38.81																		
PLS (SIT) II	32.00																		
PLS (SIT) I	28.00																		
Survey Technician II	28.11																		
Survey Technician I	25.00																		
Survey Worker Foreman	32.82																		
Survey Worker	20.00																		
Survey Worker Intern	16.00																		
Technician IV	38.97							2	40.00%	15.59									
Technician III	36.93																		
Technician II	27.64																		
Technician I	24.72							2	40.00%	9.89									
Administrative Assistant	22.27																		
Principal Architectural Manager	63.18																		
Architect Manager	61.27																		
Architectural Intern I	20.99																		
TOTALS		10.0	100%	\$42.60	6.0	100%	\$42.02	5.0	100%	\$36.36	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00



Local Public Agency	County	Section Number
Carroll County Highway Department	Carroll	24-00044-00-SM
Prime Consultant (Firm) Name	Prepared By	Date
Willett, Hofmann and Associates	S. Brown	9/13/2024
Consultant / Subconsultant Name	Job Number	
	WHA#1956D24	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Design, plan, and specification preparation for piling repairs on abutments on SN008-3912.

PAYROLL ESCALATION TABLE

CONTRACT TERM	5	MONTHS	OVERHEAD RATE	167.22%
START DATE	10/1/2024		COMPLEXITY FACTOR	0
RAISE DATE	4/1/2025		% OF RAISE	2.00%
END DATE	2/28/2025			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	10/1/2024	2/28/2025	5	100.00%

Local Public Agency	County	Section Number
Carroll County Highway Department	Carroll	24-00044-00-SM
Consultant / Subconsultant Name		Job Number
		WHA#1956D24

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	0.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
President & General Manager	\$94.08	\$86.00
Principal Engineering Manager	\$70.30	\$70.30
Engineering Manager	\$67.01	\$67.01
Civil Engineer IV	\$54.41	\$54.41
Civil Engineer III	\$47.77	\$47.77
Civil Engineering Intern II	\$39.15	\$39.15
Civil Engineering Intern I	\$35.58	\$35.58
Engineering Intern	\$22.99	\$22.99
Principal Professional Land Surveyor Manager	\$61.99	\$61.99
PLS Manager	\$53.12	\$53.12
PLS IV	\$56.18	\$56.18
PLS III	\$38.81	\$38.81
PLS (SIT) II	\$32.00	\$32.00
PLS (SIT) I	\$28.00	\$28.00
Survey Technician II	\$28.11	\$28.11
Survey Technician I	\$25.00	\$25.00
Survey Worker Foreman	\$32.82	\$32.82
Survey Worker	\$20.00	\$20.00
Survey Worker Intern	\$16.00	\$16.00
Technician IV	\$38.97	\$38.97
Technician III	\$36.93	\$36.93
Technician II	\$27.64	\$27.64
Technician I	\$24.72	\$24.72
Administrative Assistant	\$22.27	\$22.27
Principal Architectural Manager	\$63.18	\$63.18
Architect Manager	\$61.27	\$61.27
Architectural Intern I	\$20.99	\$20.99

Local Public Agency
Carroll County Highway Department

Consultant / Subconsultant Name

County
Carroll

Section Number
24-00044-00-SM

Job Number
WHA#1956D24

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$0.00

JOINT BRIDGE AGREEMENT

Section 24-00044-00-SM
Carroll County

Section 24-00352-00-BR
Ogle County

RESOLUTION

WHEREAS, it is provided by Statute that bridges or culverts on roads on county lines, and bridges and culverts on county line roads within eighty rods of county lines, shall be constructed and repaired by such counties and the expense of such construction and repair shall be borne in proportion to the assessed value of the taxable property in the respective counties according to the last preceding equalized assessment thereof prior to such construction or repair, and;

WHEREAS, it is further provided by Statute, that when any county desires to construct or repair any such bridge or culvert, and has appropriated its share of the cost of constructing or repairing same, it shall be the duty of such other county to make an appropriation for its proportionate share of such construction or repair, and;

WHEREAS, the public interest of both Carroll and Ogle Counties will be served by the improvement of a certain bridge on a section of public highway, said section being described and located more specifically as follows: Piling repairs for exposed steel piles on abutments located on Ogle Road over Elkhorn Creek on the county line between Carroll and Ogle Counties near the N.E. corner of the S.E. $\frac{1}{4}$ of Section 33, T24N, R7E, and;

WHEREAS, the cost of said improvement for construction and engineering is estimated to be One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000).

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Carroll and Ogle Counties, that they do agree to share the estimated cost of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000), the prorated cost to Ogle County based on its assessed valuation of One Billion, Nine Hundred Seventy-Two Million, Two Hundred Four Thousand, Three Hundred Forty-Six Dollars (\$1,972,204,346), being One Hundred Five Thousand, Three Hundred Thirty Six and 00/100 Dollars (\$105,336.00), and the prorated cost to Carroll County based on its assessed valuation of Four Hundred Ninety-Eight Million, Nine Hundred Thirty-Two Thousand, Five Hundred Sixty-Two Dollars (\$498,932,562), being Twenty Six Thousand Six Hundred Sixty Four and 00/100 Dollars (\$26,664.00); or as much as may otherwise be necessary to complete this improvement, and;

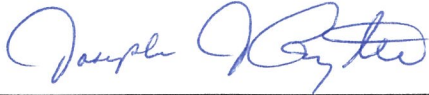
BE IT FURTHER RESOLVED, that the funds necessary to satisfy Carroll County's obligation be appropriated from the County Bridge Fund of Carroll County, and;

BE IT FURTHER RESOLVED, that the funds necessary to satisfy Ogle County's obligation be appropriated from the County Bridge Fund of Ogle County.

JOINT BRIDGE AGREEMENT

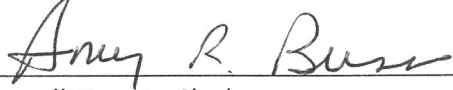
Adopted this 3 day of OCT, 2024 at Mt. Carroll, IL

Adopted this 19th day of NOVEMBER, 2024 at Oregon, IL



Chairman, Carroll County Board

ATTEST:

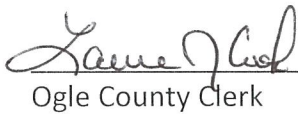


Carroll County Clerk



Chairman, Ogle County Board

ATTEST:



Ogle County Clerk





District	County	Resolution Number	Resolution Type	Section Number
2	Carroll		Original	25-00000-00-GM

BE IT RESOLVED, by the Board of the County of Carroll Governing Body Type Local Public Agency Type Illinois that there is hereby appropriated the sum of Six Hundred Sixty-Three Thousand Eight Hundred & .00/100 Dollars (\$663,800.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/25 to 12/31/25 Beginning Date Ending Date.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Carroll Local Public Agency Type Name of Local Public Agency shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Amy R. Buss County Clerk in and for said County Name of Clerk Local Public Agency Type Local Public Agency Type of Carroll Name of Local Public Agency in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Carroll at a meeting held on 12/05/24 Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 05 day of December, 2024 Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

--



Does the County participate in the County Engineer's Salary Reimbursement Program? ☒ Yes ☐ No

Resolution No Section No 25-00000-00-CS STP Section No 25-CS015-00-AC

WHEREAS, the County Board of Carroll County has adopted a resolution establishing the salary of the County Engineer to be 115% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and percentage

WHEREAS, the County Board of Carroll County has entered into an agreement with the Illinois Department of

Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Carroll County Board that there is hereby appropriates the sum of

One Hundred Twenty-Seven Thousand Three Hundred Eight and .00/100 Dollars (\$127,308.00) from the County's Motor Fuel Tax Fund funds for the purpose of paying the County Engineer's salary from 12/01/24 to 11/30/25 and, Fund beginning date ending date

BE IT FURTHER RESOLVED, that the Carroll County Board hereby authorizes the Department of Transportation, State of

Illinois to transfer Sixty-Three Thousand Six Hundred Fifty-Four and .00/100 Dollars (\$63,654.00) of Federal Surface Transportation Program funds allocated to Carroll County to the Department of Transportation in return for an equal amount of State funds; and County

BE IT FURTHER RESOLVED, by the Carroll County Board that there is hereby appropriated the sum of

Zero Dollars (\$0.00) from the County's Fund funds for the purpose of paying the County Engineer's expenses from 12/01/24 to 11/30/25 beginning date ending date

I Amy R. Buss County Clerk in and for said County of Carroll in the State of Illinois, and Name of Clerk County keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Carroll at a meeting held on 12/05/24 County date

I certify that the correct TIN/FEIN number for Carroll County is 366006536 Legal Status: Governmental. County TIN/FEIN Number

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4th day of December, 2024 Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED
STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION
For resolutions involving a transfer of STR funds:

Omer Osman, P.E.
Secretary of Transportation Signature & Date

BY:
George A. Tapas, P.E., S.E.
Engineer of Local Roads & Streets Signature & Date

For information about IDOT's collection and use of confidential information review the department's [Identity Protection Policy](#).

LPA NAME		Section No	STP Section No
Carroll	County	25-00000-00-CS	25-CS015-00-AC
For IDOT Use Only			
Dates of the existing agreement between IDOT and County _____ to _____ Beginning Ending			
Dates of the new agreement between IDOT and County _____ to _____ Beginning Ending			